

## **How to apply for a short stay Schengen visa to Luxembourg?**

A US citizen does not need a visa to visit the Schengen area countries as long as the stay does not extend beyond 90 days and the US passport is valid three months beyond the date of return in the USA. For staying more than 90 days, an application for a residence permit will be necessary and depend upon the final purpose of the stay.

## **How third-country and non-US nationals have to apply for a short stay Schengen visa to Luxembourg**

### **IMPORTANT:**

- **Your PASSPORT must be valid for at least 3 months after your return to the US (from the date of your RETURN from the Schengen States) it must contain 2 blank pages, and must have been issued within the previous 10 years.**
- **Your US IMMIGRATION STATUS must be valid,**
  - ACCEPTED US IMMIGRATION Documents: A valid U.S. permanent residence card ("green card") or a valid US visa with valid I-94 and/or valid I-20 or I-797 , or an Advance Parole document or Valid Employment Card.
- To apply for a short stay Schengen visa, you are invited to send us an e-mail: ( [washington.consular@mae.etat.lu](mailto:washington.consular@mae.etat.lu) ), **at least 15 business days (3 calendar weeks) before the intended departure date**, summarizing the purpose of your trip, the countries you are planning to visit and the amount of time you wish to spend. **Please include in that e-mail the following information:**
  - Last Name
  - First Name
  - Citizenship
  - City and State of residence
  - Detailed itinerary
  - Were you granted a Schengen Visa after May 2015? Yes or No?

**Please do also attach a copy of the two main pages of your national passport and a copy of your valid US visa or valid US Lawful Permanent Resident Card to your e-mail and (if possible) a copy of your most current Schengen Visa.**

Please note that if you are in the USA on a visiting visa (B1/B2 visa), you will instead have to apply for a Schengen visa at the appropriate Schengen member country Embassy in your home country.

## **When should you apply at one of the Consulates of Luxembourg in the USA?**

Depending on your purpose and/or length of your visit in the Schengen area, there are specifications that further clarify at which Embassy or Consulate in the USA you should apply:

1. **If you intend to visit Luxembourg only**, you must apply at one of our Consulates in the USA (Washington, D.C., New York, San Francisco).
2. **If you intend to visit only one other Schengen country**, you must apply at the Embassy or Consulate of that particular country.
3. **If you intend to visit several Schengen countries**, you must apply for a visa at one of our Consulates in the USA **only if Luxembourg is your main destination**.
4. **If you intend to visit several Schengen countries**, but do not have a main destination, you should apply for a visa at one of our Consulates in the USA **only if Luxembourg is your first point of entry**.
5. **If you do not need a visa for Luxembourg or for the Schengen country which is your main destination or first point of entry**, please note that you may require a visa for other Schengen countries. You should then apply at the Embassy or Consulate of the first Schengen country which does require you to have a visa.

The visa desk at the Consulate of Luxembourg in Washington, D.C., is open from Monday to Thursday from 10 am to 3.30 pm without interruption.

**Appointments must however be confirmed prior to presenting yourself at the Embassy.**

**If you have NOT been fingerprinted by a Schengen partner within the last 59 months:** You will need to come in person to be fingerprinted: the day of your appointment will consist of biometric fingerprinting and review of your application. *The decision / visa will be issued within 10 to 15 business days after your initial appointment* and your passport will be sent back to you at your own cost.

**If you have been fingerprinted by a Schengen partner in the USA within the last 59 months:** You should be able to apply by mail IF WE FIND YOUR FINGERPRINTS IN THE SCHENGEN SYSTEM: *though you will be applying by mail and do NOT need fingerprinting, we will need to schedule an appointment in order to schedule time to process your visa; the decision for the visa will be issued within 10 to 15 business days after your initial appointment* and your passport will be sent back to you at your own cost.